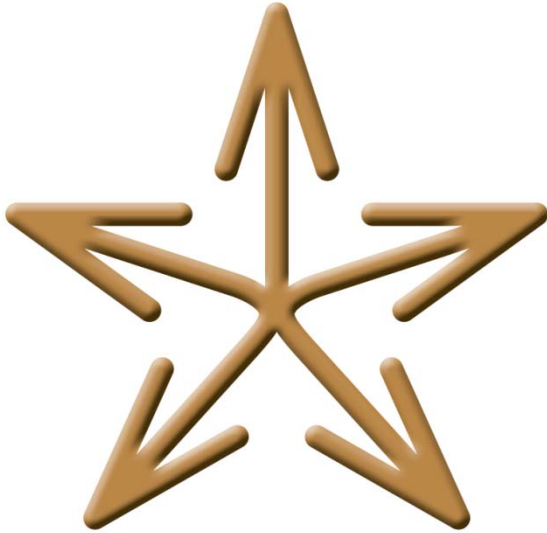


sustainable level application form



Introduction

Please attach this application form with your travel plan and other relevant documents and appendices.

In order for schools to be eligible for accreditation it is essential they meet each of the following criteria and must indicate in the boxes provided the relevant page number where this information can be found in their original STP and/or review/rewrite. If you do not meet any of the criteria please state why in the section provided at the end of this form.

Name of School: _____

Address: _____

Travel plan contact: _____

Date: _____

Approval

This application has been approved by the School Travel Advisor for the relevant borough.

Name of STA: _____

Borough: _____

Signature: _____

Date: _____

Date original STP approved: _____

School travel plan document

The travel plan contains information on the location, size and type of school.

DCSF number is provided.

Details of the catchment area are provided (through written text or postcode plots).

Photos and maps are provided.

Details of local transport links are provided.

There is information on the current level of involvement in sustainable travel initiatives.

There is information on the number of SEN pupils with a transport element to their statement.

Research

A survey has been completed on current and preferred travel modes. At a minimum this is a 'hands up' survey with a 90% response

The survey sample is representative and Less than 12 months old

The survey is dated

For SEN schools – data should be provided on how each child travels to school as well as staff

Results are illustrated visually (eg bar charts and/or pie charts)

Comparison has been made to original data

A review of the original problems and a clear list of new problems have been identified

Consultation

The school must have carried out a basic level of consultation with the school community

Engineering

If a request for engineering measures is included within the plan, adequate justification must be given on why these measures are needed

Action plan and targets

Progress has been reported against the original targets

Targets have been updated and reset if necessary – these should be SMART (specific, measurable, achievable, realistic and time bound) targets containing baseline data as well as targeted data. There should also be a date for completion

Progress has been recorded against the original action plan

The travel plan document contains a detailed action plan for the current year. This should be in a table format and contain columns on actions and timescales

The table contains a column on responsibilities and a named person is given. This is not always the same person and illustrates a whole school approach

Where possible pupils should be responsible for achieving some of the targets in the action plan

Monitoring and Evaluation

The plan includes a commitment to undertake monitoring and evaluation ('hands up' survey).

The plan includes the date for the next survey

A month and year is set for the next review with details of who is responsible

A date has been set for a complete re-write of the plan (3 years from original STP)

Walking initiatives

The school must take part in two walking initiatives over the course of the academic year, please state below what two initiatives the school is involved in:

1. _____

2. _____

The school provides feedback on their success including data on modal shift

For SEN schools – the school should demonstrate that walking is encouraged for pupils that are able to do so



Car sharing initiatives

The school promotes the use of car sharing or 'park and walk' schemes for pupils that live too far to walk and cycle. Please provide a short explanation of the car sharing initiatives:

For SEN schools – the school should demonstrate that car sharing and/or park and walk is encouraged for pupils that are able to do so.

Cycling initiatives

The school holds cycle training courses for pupils if appropriate (not applicable for nursery schools). Please provide a short account of what cycling training course are used:

The school has cycle storage facilities in place or has identified a need for cycle storage facilities (at a minimum for staff and visitors) or justified if not

For SEN schools – the school should demonstrate that cycling is encouraged for pupils that are able to do so

Public transport initiatives

The school uses public transport for school trips (in London this is the School Travel Party Scheme provided by TfL) Please provide a brief explanation of how this is being done:

The school promotes the use of public transport. For London schools this should include promotion of the free U16 scheme available to all pupils in London (publicity material is available from TfL).

Road safety initiatives

The school promotes and uses road safety resources appropriate for year group which are freely available from the local authority or other sources (e.g. DfT, TfL and ROSPA). Please provide some information on the resources used:

The school takes part in Junior Citizen weeks and/or receives TfL's Safety and Citizenship Programme /or borough equivalent programme (please state if not applicable in box provided)

For SEN schools – the school should demonstrate that road safety education is included within the school curriculum

